

Potomac Capital Advisors Monthly Report Submittals

	District	School	Status		Jan 2016	Feb 2016	March 2016	#Reports Required	#Reports Submitted	Submitting + Timeliness Score	% Compliance Submitting	% Compliance Submitting in Timely Manner
1	Fairhaven	Hastings MS	Approved	online		3/21/16	4/29/16	2	2			
			Project Vote Pending	hard copy		3/16/16	4/29/16	2	2	3	100%	50%
2	West Bridgewater	Spring Street ES	Approved	online	2/10/16	2/29/16	4/29/16	3	3			
			Project Vote Pending	hard copy	2/10/16	2/23/16	4/29/16	3	3	7	100%	78%
average % compliance:											100%	67%

Red Text	Late Report
	Report Not Required

Submitting and Timeliness Score
1. Submitting both reports on time = 3 points
2. Submitting online report on time = 2 points
3. Submitting online report but not on time = 1 point
4. Submitting hard copy report on time = 1 point
5. Submitting hard copy report but not on time = 0 points
6. Submitting no reports = 0 points

Review Period Ending March 31, 2016