

Symmes Maini & McKee Associates Monthly Report Submittals

	District	School	Status		Jan 2016	Feb 2016	March 2016	#Reports Required	#Reports Submitted	Submitting + Timeliness Score	% Compliance Submitting	% Compliance Submitting in Timely Manner
1	Athol-Royalston	Riverbend ES	Construction	online	2/12/16	3/11/16	4/12/16	3	3			
				hard copy	2/25/16	3/24/16	4/25/16	3	3	9	100%	100%
2	Bourne	James F. Peebles ES	Feasibility Study	online	2/12/16	3/11/16	4/12/16	3	3			
				hard copy	2/25/16	3/24/16	4/25/16	3	3	9	100%	100%
3	Holbrook	Holbrook Jr/Sr HS	Design Development	online	2/12/16	3/11/16	4/12/16	3	3			
				hard copy	2/25/16	3/24/16	4/25/16	3	3	9	100%	100%
average % compliance:										100%	100%	

Red Text	Late Report
	Report Not Required

Submitting and Timeliness Score
1. Submitting both reports on time = 3 points
2. Submitting online report on time = 2 points
3. Submitting online report but not on time = 1 point
4. Submitting hard copy report on time = 1 point
5. Submitting hard copy report but not on time = 0 points
6. Submitting no reports = 0 points

Review Period Ending March 31, 2016