

# Massachusetts School Building Authority

Deborah B. Goldberg, State Treasurer and Receiver-General

*Chair*

James A. MacDonald

*Chief Executive Officer*

Mary L. Pichetti

*Executive Director/Deputy CEO*



## Superintendent Roundtable

2026 Statement of Interest Overview

January 27, 2026



# Agenda

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## Welcome and Opening Remarks

Mary L. Pichetti, Executive Director/Deputy CEO

## 2026 Statement of Interest (“SOI”) Filing Period Dates and Potential Due Diligence Schedule

Katie DeCristofaro, Senior Capital Program Manager

## Top Ten Tips for Core Program SOI Filers

Jennifer Flynn, Program Manager

## Communication and Resources Update

Diane Sullivan, Director of Program Management

## Question and Answer Session



# Welcome/Opening Remarks

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# 2026 Core Program SOI Filing Period Dates and Potential Due Diligence Schedule

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# 2026 Core Program SOI Potential Due Diligence Schedule

## SOI Filing Period Dates and Potential Due Diligence Schedule<sup>1</sup>

Opening Date for Core Program	Monday, January 12, 2026
Closing Date for Core Program	Friday, April 17, 2026
Staff Review Period	April 2026 through July 2026
Staff Senior Study Visits	August 2026 through October 2026
Staff Invitation Recommendations	Wednesday, December 9, 2026

<sup>1</sup>Consistent with biennial openings, the Accelerated Repair Program will again be accepting SOIs for consideration in **January 2027**.



# 2026 SOI Template Updates

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# SOI Template Updates

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- Changes to MSBA SOI template in 2025 will remain in effect for the 2026 SOI filing period:
  - If a district submitted a Core Program or Accelerated Repair Program SOI in 2025 and intends to pre-populate its **Core Program** SOI(s) in 2026, changes to the SOI template may affect responses to certain questions.
  - Supporting material required for the selection of Statutory Priority 1 and Priority 3, and/or supplemental material the district elects to submit with the SOI must be uploaded in the SOI system as a condition of submitting an SOI. Hard copies are no longer accepted.



# Top Ten Tips for SOI Filers

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# Top Ten Tips for Core Program SOI Filers

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## 1. Considerations:

- Core Program is intended for new construction, additions, and/or renovation projects.
- Core Program considers building deficiencies, program deficiencies, and enrollment concerns.

## 2. Obtaining Access to the SOI System:

- Roundtable live demonstration: obtaining access.
- Roundtable live demonstration: pre-populating.



# Top Ten Tips for Core Program SOI Filers

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## 3. Project Type selection options:

- Potential New School
- Renovation/Addition
- Extensive Repair (Renovation)

## 4. Avoiding redundancy in responses:

- Review prior answers to similar questions.
- Refer to the SOI page number for similar/same answers rather than copying and pasting similar/same answers.



# Top Ten Tips for Core Program SOI Filers

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## 5. SOI Vote Requirements:

- Vote documentation must be uploaded to the SOI system application as a condition to successfully submit.
- Understand municipal and/or regional school district vote requirements.
- Understand school committee vote requirements.
- Schedule local votes early!
  - The “Form of Vote” is available on the website and within the SOI application.



# Top Ten Tips for Core Program SOI Filers

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## 6. SOI Signature Requirements:

- Chief Elected Official, School Committee Chair, and Superintendent sign the SOI form and the Closed School form.
- Emails prompting signatures are system-generated.
- In some cases, a mayor or superintendent could sign the SOI form and the Closed School form twice.
  - Example: the mayor as chief elected official and the school committee chairperson, resulting in two signature requirements for each form.



# Top Ten Tips for Core Program SOI Filers

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7. Planning for PreK needs may include expanding or establishing programs:
  - Career and Technical Programs
  - Early Intervention Programs
  - District-wide or Neighborhood Programs
  
8. Project Intentions may include:
  - Grade reconfiguration
  - Facility consolidation
    - If the district anticipates the consolidation of two or more schools, an SOI should be filed for the non-Priority school with the MSBA, if not previously done.
  - Redistrict Zones/Catchment Areas



# Top Ten Tips for Core Program SOI Filers

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9. Supplemental Information for SOI submissions required for Statutory Priority 1 and Statutory Priority 3:
  - Supporting materials required for the selection of Statutory Priority 1 and Priority 3 must be uploaded in the SOI system as a condition of submitting an SOI.
  - Supplemental material a district elects to submit with the SOI must be uploaded in the SOI system as a condition of submitting an SOI.
  - MSBA requires districts to upload material to the SOI system rather than providing hard copy material or via email.



# Top Ten Tips for Core Program SOI Filers

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## 10. Sharing Critical Information within the SOIs:

- What should the MSBA know about the proposed project and its relationship to the district's long-term plans.
- What should the MSBA know about enrollment trends and their impact on the proposed project and the district's long-term plans.
- What should the MSBA know about community engagement and community support for a proposed project.



# SOI Resources and Support

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# Communications and Resources

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Outreach to Superintendents will continue periodically throughout the filing period.

- MSBA Website ([www.massschoolbuildings.org](http://www.massschoolbuildings.org))
  - [SOI System User Guide](#)
  - [2026 Core Program SOI Process Overview](#)
- Sample SOI Form
- MSBA Staff



# Questions?

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