

Municipal Building Consultants Monthly Report Submittals

	District	School	Status		Oct 2015	Nov 2015	Dec 2015	#Reports Required	#Reports Submitted	Submitting + Timeliness Score	% Compliance Submitting	% Compliance Submitting in Timely Manner
1	Georgetown	Georgetown MS/HS	Construction	online	11/12/15	12/11/15	1/12/16	3	3			
				hard copy	11/12/15	12/11/15	1/12/16	3	3	9	100%	100%
2	Georgetown	Penn Brook ES	Construction	online	11/12/15	12/11/15	1/12/16	3	3			
				hard copy	11/12/15	12/11/15	1/12/16	3	3	9	100%	100%
3	Marblehead	Glover ES	Building Complete	online	11/12/15	12/11/15	1/13/16	3	3			
				hard copy	11/12/15	12/11/15	1/13/16	3	3	8	100%	89%
4	Tyngsborough	Tyngsborough HS	Design Development	online	11/10/15	12/4/15	1/6/16	3	3			
				hard copy	11/12/15	12/11/15	1/12/16	3	3	9	100%	100%
5	Woburn	Wyman	Approved Project Vote Pending	online	11/12/15	12/11/15	1/12/16	3	3			
				hard copy	11/12/15	12/11/15	1/12/16	3	3	9	100%	100%
average % compliance:								100%		98%		

Red Text	Late Report
	Report Not Required

Submitting and Timeliness Score

1. Submitting both reports on time = 3 points
2. Submitting online report on time = 2 points
3. Submitting online report but not on time = 1 point
4. Submitting hard copy report on time = 1 point
5. Submitting hard copy report but not on time = 0 points
6. Submitting no reports = 0 points

Review Period Ending December 31, 2015