

Steven Popper Monthly Report Submittals

	District	School	Status		Oct 2015	Nov 2015	Dec 2015	#Reports Required	#Reports Submitted	Submitting + Timeliness Score	% Compliance Submitting	% Compliance Submitting in Timely Manner
1	Needham	Hillside	Designer Selection	online	11/4/15	12/9/15	1/5/16	3	3			
				hard copy	11/9/15	12/14/15	1/5/15	3	3	9	100%	100%
								average % compliance		100%	100%	

Red Text	Late Report
	Report Not Required

Submitting and Timeliness Score
1. Submitting both reports on time = 3 points
2. Submitting online report on time = 2 points
3. Submitting online report but not on time = 1 point
4. Submitting hard copy report on time = 1 point
5. Submitting hard copy report but not on time = 0 points
6. Submitting no reports = 0 points

Review Period Ending December 31, 2015