



Symmes Maini & McKee Associates

Symmes Maini & McKee Associates Monthly Report Submittals

	District	School	Status		July 2013	Aug 2013	Sep 2013	#Reports Required	#Reports Submitted	Submitting + Timeliness Score	% Compliance Submitting	% Compliance Submitting in Timely Manner
1	Athol-Royalston	Riverbend ES	Approved Project Vote Pending	online	8/8/13	9/12/13	10/11/13	3	3			
				hard copy	8/8/13	9/12/13	10/11/13	3	3	3	100%	100%
2	Holbrook	Holbrook Jr/Sr HS	Feasibility Study	online	8/8/13	9/12/13	10/11/13	3	3			
				hard copy	8/8/13	9/12/13	10/11/13	3	3	3	100%	100%
average % compliance										100%	100%	

red text	late report
	reports not required

submitting + timeliness score

submitting report on time = 1 point,
submitting online report after 12th of the month or submitting hard copy after 25th of month = .5 points,
submitting no report for the month = 0 points

**Review Period Ending
September 30, 2013**